

ADDENDUM # 1
PROJECT NO. N00R9201706
Administration of The Maryland Energy Assistance Program
(MEAP) and The Electric Universal Service Program (EUSP)
FIA/OHEP/09-002-S
April 16, 2009

Prospective Offerors:

This Addendum is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all qualified Offerors who responded to this RFP. Specific parts of the RFP have been amended. The changes are listed below; new language has been double underlined and marked in bold (i.e., **word**), and language that has been deleted has been marked with a strikeout (i.e. ~~word~~).

A. Revisions to Section 1.5 – Closing Date – page 3

An original, to be so identified, and five (5) copies of each Proposal (Technical and Financial, See Section IV) shall arrive to the Procurement Officer by ~~3:30 p.m. Eastern Daylight Time, Friday, April 3, 2009~~ **3:30 p.m. Eastern Daylight Time, Monday, May 4, 2009** in order to be considered. Offerors mailing Proposals should allow sufficient mail delivery time to insure timely receipt by the Procurement Officer. Proposals or unsolicited amendments to Proposals arriving after the closing time and date will not be considered. **Proposals may not be submitted by email or facsimile.**

B. Revision to Section 3.2.A – Scope of the Project – page 27

A. Outreach

Contractors develop an annual Outreach Plan to inform the public of energy services on an equitable basis. Outreach activities are reported to the State's Contract Manager ~~at the end of each month~~ **on August 15th of each year** (see **Attachment GG**).

C. Revision to Section 3.2.I – Program Reporting – page 33

2. Monthly Outreach Log due ~~at the end of each month on the final working day~~ **on the 1st Friday of each month for the prior month (Attachment W).**

The Outreach Log is used to identify outreach activities and prices which are then reported to the Public Service Commission and General Assembly.

D. Attachment A

The Proposed Budget was corrected for all Years as follows -

Line Item .04 Travel

Do not include trips to conferences and meetings held at DHR headquarters.
Include trips to conferences and meetings in Conferences and Meeting Costs.

1. Mileage

Describe purpose of travel

- A. Estimated Total mileage
- B. Allowable cost per mile ~~\$0.48~~ **\$0.55**
- C. Total mileage costs

E. Attachment GG – OHEP Annual Outreach Plan Template -

Due Date for this report is ~~August 5~~ **August 15th, of each year.**